

ACTUAL FINANCIAL DATA
AMBULANCE REVENUE and COST REPORT
GENERAL INFORMATION and CERTIFICATION

Legal Name of Company: HOLBROOK EMS, INC. CON No. 88

D.B.A. (Doing Business As): _____ Business Phone: 928-5247-2190

Financial Records Address: 30 W Vista Drive City: HOLBROOK Zip Code: 86025

Mailing Address (If Different): _____ City: _____ Zip Code: _____

Owner / Manager: Tim Hawman

Report Contact Person: Yvette De Jesus Business Phone: 928-524-2190 Ext. _____

Report for Period From: From: January 1, 2013 To: December 31, 2013

Method of Valuing Inventory: LIFO: _____ FIFO: _____ Other (Explain): N/A

Please attach a list of all affiliated organizations (parents/subsidiaries) that exhibit at least 5% ownership/vesting.

I hereby verify that I have directed the preparation of the enclosed annual report in accordance with the reporting requirements of the State of Arizona.

I have read this report and hereby verify that the information provided is true and correct to the best of my knowledge.

This report has been prepared using the accrual basis of accounting.

Authorized Signature: _____



Title: _____

President

Date: _____

7/19/14

Mail to:

Department of Health Services
Bureau of Emergency Medical Services
Certificate of Necessity and Rates Section
150 North 18th Avenue, Suite 540
Phoenix, AZ 85007-3248
Telephone: (602) 364-3150
Fax: (602) 364-3567

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AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY: HOLBROOK EMS, INC

FOR THE PERIOD FROM: January 1, 2013 TO: December 31, 2013

STATISTICAL SUPPORT DATA

Line No.	DESCRIPTION	(1) SUBSCRIPTION SERVICE TRANSPORTS	(2)** TRANSPORTS UNDER CONTRACT	(3) TRANSPORTS NOT UNDER CONTRACT	(4) TOTALS
1	Number of ALS Billable Transports:			699	699
2	Number of BLS Billable Transports:			493	493
3	Number of Loaded Billable Miles:			34,585	34,585
4	Waiting Time (Hr. & Min.):			2 HRS 45 MIN	2 HRS 45 Min
5	Canceled (Non-Billable) Runs:			153	153

Number

Volunteer Services: (OPTIONAL)

Donated
Hours

6	Paramedic and IEMT			
7	Emergency Medical Technician - B			
8	Other Ambulance Attendants			
9	Total Volunteer Hours			

** This column reports only those runs where a contracted discount rate was applied. See Page 7 to provide additional information regarding discounted contract runs.

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AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY:

HOLBROOK EMS, INC

FOR THE PERIOD

FROM: January 1, 2013

TO: December 31, 2013

N/A

STATISTICAL SUPPORT DATA

(1)

(2)

(3)

Line
No.

Type of Service

**SUBSIDIZED
PATIENTS**

NON-
SUBSIDIZED
PATIENTS

TOTALS

1 Number of ALS Billable Transports:

699

699

2 Number of BLS Billable Transports:

493

493

3 Number of Loaded Billable Miles:

34,585

34,585

4 Waiting Time (Hr. & Min.):

2 HRS 45 MIN

2 HRS 45 MIN

5 Canceled (Non-Billable) Runs:

153

153

Number

Volunteer Services: (OPTIONAL)Donated
Hours

6 Paramedic and IEMT

7 Emergency Medical Technician - B

8 Other Ambulance Attendants

9 Total Volunteer Hours

Note: This page and page 3.1, Routine Operating Revenue, are only for those governmental agencies that apply subsidy to patient billings.

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AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY:

HOLBROOK EMS, INC.

FOR THE PERIOD

FROM:

January 1, 2013

TO:

December 31, 2013

STATEMENT OF INCOME

Line No.	DESCRIPTION	FROM	
Operating Revenues:			
1	Ambulance Service Routine Operating Revenue	Page 3, Line 10 & Page 3.1, Line 10	\$ <u>2,136,966</u>
Less:			
2	AHCCCS Settlement	Page 3.1, Line 11	<u>242,646</u>
3	Medicare Settlement	Page 3.1, Line 12	<u>299,687</u>
4	Contractual Discounts	Page 7, Line 22	<u>-</u>
5	Subscription Service Settlement	Page 8, Line 4	<u>-</u>
6	Other (Attach Schedule)	Page 3.1, Line 13	<u>-</u>
7	Total	Sum of Lines 2 through 6	<u>542,333</u>
8	Net Revenue from Ambulance Runs	Line 1, minus Line 7	<u>1,594,633</u>
9	Sales of Subscription Service Contracts	Page 8, Line 8	<u>-</u>
10	Total Operating Revenue	Line 8, plus Line 9	\$ <u>1,594,633</u>
Ambulance Operating Expenses:			
11	Bad Debt (Includes Subscription Services Bad Debt)		<u>473,583</u>
12	Wages, Payroll Taxes, and Employee Benefits	Page 4, Line 22	<u>733,485</u>
13	General and Administrative Expenses	Page 5, Line 20	<u>102,203</u>
14	Cost of Goods Sold	Page 3, Line 15	<u>-</u>
15	Other Operating Expense	Page 6, Line 28	<u>283,608</u>
16	Interest Expense (Attach Schedule IV)	Page 14, Line 28, Column 4 & 5	<u>34,709</u>
17	Subscription Service Direct Selling	Page 8, Line 23	<u>-</u>
18	Total Operating Expense	Sum of Lines 11 through 17	<u>1,627,588</u>
19	Ambulance Service Income (Loss)	Line 10, minus Line 18	<u>(32,955)</u>
Other Revenue / Expenses:			
20	Other Operating Revenue and Expense	Page 9, Line 17	<u>3,635</u>
21	Non-Operating Revenue and Expense		<u>-</u>
22	Non-Deductible Expenses (Attach Schedule)		<u>-</u>
23	Total Other Revenues / Expenses	Sum of Lines 20 & 21	<u>3,635</u>
24	Ambulance Service Income (Loss) - Before Income Taxes	Sum of Line 19, plus Line 23	<u>(29,320)</u>
Provision for Income Taxes:			
25	Federal Income Tax		
26	State Income Tax		
27	Total Income Tax	Lines 25, plus Line 26	<u>-</u>
28	Ambulance Service Net Income (Loss)	Line 24, minus Line 27	<u>(29,320)</u>

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AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY:

HOLBROOK EMS, INC.

FOR THE PERIOD

FROM: 01/01/23013

TO: December 31, 2013

ROUTINE OPERATING REVENUE

Line

No.

DESCRIPTION

Ambulance Service Routine Operating Revenue:

1	ALS Base Rate Amount	Rate	\$ 1,252.60	x No. of Runs	247	=	\$ 309,392
		Rate	1,282.66	x No. of Runs	452	=	579,762
2	BLS Base Rate Amount	Rate	1,252.60	x No. of Runs	239	=	299,371
		Rate	1,282.66	x No. of Runs	254	=	325,796
3	Mileage Rate Amount	Rate	17.72	x No. of Billable Miles	13,779	=	244,148
		Rate	18.15	x No. of Billable Miles	20,806	=	377,630
4	Waiting Charge Amount	Rate	313.14	x No. of Hours	2	=	626
		Rate	320.66	x No. of Hours	15	=	241
5	Medical Supplies (Gross Charges to patients)						-
6	Nurses Charges						-
7	Total						2,136,966
8	Standby Revenue (Attach Schedule)			SPORTING EVENTS			-
9	Other Ambulance Service Revenue (Attach Schedule)			RECORDS FEE			-
10	Total Ambulance Service Routine Operating Revenue (To Page 2, Line 1)						\$ 2,136,966

Cost of Goods Sold: (Medical Supplies)

11	Inventory at Beginning of Year						
12	Plus Purchases						
13	Plus Other Costs						
14	Less Inventory at End of Year						
15	Cost of Goods Sold (To Page 2, Line 14)						\$

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AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY:

HOLBROOK EMS, INC.

FOR THE PERIOD

FROM:

January 1, 2013

TO:

December 31, 2013

WAGES, PAYROLL TAXES, and EMPLOYEE BENEFITS

Line No.	DESCRIPTION	No. of F.T.E.	AMOUNT
OFFICERS / OWNERS (Attach Schedule 1, Wage Category; Pg 10, Line 7)			
1	Gross Wages	18.5	\$ 38,400
2	Payroll Taxes		3,455
3	Employee Fringe Benefits		5,712
4	Total	18.5	47,567
MANAGEMENT (Attach Schedule II, Wage Detail; Pg 11)			
5	Gross Wages	2.2	106,653
6	Payroll Taxes		8,317
7	Employee Fringe Benefits		3,234
8	Total	2.2	118,204
AMBULANCE PERSONNEL (Attach Schedule II, Wage Detail; Pg 11)			
Gross Wages			
9	Paramedics and IEMT	6.3	210,654
10	Emergency Medical Technician (EMT)	11.6	260,702
11	Nurses		-
12	Payroll Taxes		38,851
13	Employee Fringe Benefits		57,507
14	Total	17.9	567,714
OTHER PERSONNEL (Attach Schedule II, Wage Detail; Pg 11)			
Gross Wages			
15	Dispatch		
16	Mechanics		
17	Office and Clerical		
18	Other		
19	Payroll Taxes		
20	Employee Fringe Benefits		
21	Total		
22	Total F.T.E., Wages, Payroll Taxes, & Employee Benefits (Post to Pg 2, line 12)	38.6	\$ 733,485

* Full-time equivalents (F.T.E.) is the sum of all hours for which employee wages were paid during the year divided by 2,080.

** The sum of Casual Labor (wages paid on a per run basis) plus Wages paid is entered in Column 2 by line item. However when calculating F.T.E.s, do not include casual labor hours worked or expenses incurred.

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AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY:

HOLBROOK EMS, INC.

FOR THE PERIOD

FROM:

January 1, 2013

TO:

December 31, 2013

ALLOCATION OF WAGES, PAYROLL TAXES, and EMPLOYEE BENEFITS

Line No.	DESCRIPTION	(1) No. of *F.T.E.	(2) Total Expenditure	(3) Allocation Percentage	(4) Ambulance Amount
NO ALLOCATIONS					
MANAGEMENT					
1	Gross Wages (Attach Schedule II)				
2	Payroll Taxes				
3	Employee Fringe Benefits				
4	Total				
AMBULANCE PERSONNEL					
		** Contractual	Wages		
	Gross Wages (Attach Schedule II)	Labor			
5	Paramedics and IEMT		\$		
6	Emergency Medical Technician (EMT)				
7	Nurses				
8	Drivers				
9	Payroll Taxes				
10	Employee Fringe Benefits				
11	Total				
OTHER PERSONNEL					
	Gross Wages (Attach Schedule II)				
12	Dispatch				
13	Mechanics				
14	Office and Clerical				
15	Other				
16	Payroll Taxes				
17	Employee Fringe Benefits				
18	Total				
19	TOTAL F.T.E., WAGES, PAYROLL TAXES & EMPLOYEE BENEFITS (Post to Pg 2, line 12)				\$

* Full-time equivalents (F.T.E.) is the sum of all hours for which employee wages were paid during the year divided by 2,080.

** The sum of Casual Labor (wages paid on a per run basis) plus Wages paid is entered in Column 2 by line item. However, when calculating F.T.E's, do not include casual labor hours worked or expenses incurred.

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AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY:

HOLBROOK EMS, INC.

FOR THE PERIOD

FROM:

January 1, 2013

TO:

December 31, 2013

BASIS OF ALLOCATIONS OF WAGES, PAYROLL et al.

NO ALLOCATIONS

Line No.	DESCRIPTION	Basis of Allocations	
1	Gross Wages - MANAGEMENT		
2	Payroll Taxes		
3	Employee Fringe Benefits		
4	Total		
		Contractual	Wages
Gross Wages - AMBULANCE PERSONNEL			
5	Paramedics and IEMT		
6	Emergency Medical Technician (EMT)		
7	Nurses		
8	Drivers		
9	Payroll Taxes		
10	Employee Fringe Benefits		
11	Total		
Gross Wages - OTHER PERSONNEL			
12	Dispatch		
13	Mechanics		
14	Office and Clerical		
15	Other		
16	Payroll Taxes		
17	Employee Fringe Benefits		
18	Total		

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AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY:

HOLBROOK EMS INC.

FOR THE PERIOD

FROM: January 1, 2013

TO: December 31, 2013

GENERAL and ADMINISTRATIVE EXPENSES

Line

No.

DESCRIPTION

Professional Service:

1	Legal Fees	\$	<u>479</u>
2	Collection Fees		<u>47,315</u>
3	Accounting and Auditing		<u>1,500</u>
4	Data Processing Fees		<u>3,089</u>
5	Other (Attach Schedule)		<u>-</u>
6	Total	\$	<u>52,383</u>

Travel and Entertainment:

7	Meals and Entertainment		<u>4,285</u>
8	Transportation - Other Company Vehicles		<u>2,046</u>
9	Travel		<u>5,715</u>
10	Other (Attach Schedule)		<u>-</u>
11	Total		<u>12,046</u>

Other General and Administrative:

12	Office Supplies		<u>9,445</u>
13	Postage		<u>357</u>
14	Telephone		<u>3,795</u>
15	Advertising		<u>-</u>
16	Professional Liability Insurance		<u>11,369</u>
17	Dues and Subscriptions		<u>1,308</u>
18	Other (Attach Schedule)		<u>11,500</u>
19	Total		<u>37,774</u>

20	Total General and Administrative Expenses	(Post to Page 2, Line 13)	\$	<u>102,203</u>
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AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY: HOLBROOK EMS, INC.

FOR THE PERIOD FROM: January 1, 2013 TO: December 31, 2013

ALLOCATION of GENERAL and ADMINISTRATIVE EXPENSES

Line No.	DESCRIPTION	(1) Total Expenditure	(2) Allocation Percentage	(3) Ambulance Amount
Professional Service:				
1	Legal Fees	\$		\$ -
2	Collection Fees		-
3	Accounting and Auditing		-
4	Data Processing Fees		-
5	Other (Attach Schedule)		-
6	Total	-		-
Travel and Entertainment:				
7	Meals and Entertainment		
8	Transportation - Other Company Vehicles		
9	Travel		
10	Other (Attach Schedule)		
11	Total			
Other General and Administrative:				
12	Office Supplies		
13	Postage		
14	Telephone		
15	Advertising		
16	Professional Liability Insurance		
17	Dues and Subscriptions		
18	Other (Attach Schedule)		
19	Total			
20	Total General and Administrative Expenses (Post to Page 2, Line 13)	\$		

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AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY: HOLBROOK EMS, INC.

FOR THE PERIOD FROM: January 1, 2013 TO: December 31, 2013

BASIS of ALLOCATION OF GENERAL and ADMINISTRATIVE EXPENSES

NO ALLOCATIONS

<u>Line No.</u>	<u>DESCRIPTION</u>	<u>Basis of Allocation</u>
Professional Service:		
1	Legal Fees	
2	Collection Fees	
3	Accounting and Auditing	
4	Data Processing Fees	
5	Other (Attach Schedule)	
6	Total	
Travel and Entertainment:		
7	Meals and Entertainment	
8	Transportation - Other Company Vehicles	
9	Travel	
10	Other (Attach Schedule)	
11	Total	
Other General and Administrative:		
12	Office Supplies	
13	Postage	
14	Telephone	
15	Advertising	
16	Professional Liability Insurance	
17	Dues and Subscriptions	
18	Other (Attach Schedule)	
19	Total	

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AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY:

HOLBROOK EMS, INC.

FOR THE PERIOD

FROM: January 1, 2013

TO: December 31, 2013

OTHER OPERATING EXPENSES

Line

No. DESCRIPTION

Depreciation and Amortization:

1	Depreciation (Attach Schedule III)	(From Pg 13, Line 20, Col I)	\$	<u>92,968</u>	
2	Amortization			<u>-</u>	
3	Total		\$		<u>92,968</u>
4	Rent / Lease (Attach Schedule III)	(From Pg 13, Line 20, Col K)			<u>-</u>

Building / Station Expense:

5	Building and Cleaning Supplies			<u>3,666</u>	
6	Utilities			<u>12,367</u>	
7	Property Taxes			<u>-</u>	
8	Property Insurance			<u>6,616</u>	
9	Repairs and Maintenance			<u>3,732</u>	
10	Other (Attach Schedule)			<u>-</u>	
11	Total				<u>26,381</u>

Vehicle Expense - Ambulance Units:

12	License / Registration			<u>1,094</u>	
13	Fuel			<u>43,310</u>	
14	General Vehicle Service and Maintenance			<u>13,838</u>	
15	Major Repairs			<u>18,020</u>	
16	Insurance - Service Vehicles			<u>9,434</u>	
17	Other (Attach Schedule)			<u>-</u>	
18	Total				<u>85,696</u>

Other Expenses:

19	Dispatch			<u>-</u>	
20	Education / Training			<u>5,958</u>	
21	Uniforms and Uniform Cleaning			<u>5,541</u>	
22	Meals and Travel for Ambulance personnel			<u>6,253</u>	
23	Maintenance Contracts			<u>-</u>	
24	Minor Equipment - Not Capitalized			<u>12,651</u>	
25	Ambulance Supplies - Nonchargeable			<u>48,160</u>	
26	Other (Attach Schedule)			<u>-</u>	
27	Total				<u>78,563</u>
28	Total Other Operating Expenses	(Post to Page 2, Line 15)	\$		<u>283,608</u>

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AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY: HOLBROOK EMS, INC

FOR THE PERIOD FROM: January 1, 2013 TO: December 31, 2013

Schedule
DETAIL of OTHER EXPENSES PAGE 6

we put these catagories in

BANK CHARGES	1074
SOFTWARE & SOFTWARE BACKUPS	3187
WEBSITE	179
LICENSES	631
OUTSIDE SERVICES	470
COMPUTER & INTERNET	485
INSURANCE COMPANY REFUNDS	4839
PATIENT REFUNDS	635
TOTAL	11500

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AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY:

HOLBROOK EMS, INC

FOR THE PERIOD

FROM: January 1, 2013

TO: December 31, 2013

BASIS of ALLOCATION OF OTHER EXPENSES

NO ALLOCATIONS

<u>Line No.</u>	<u>DESCRIPTION</u>	<u>Basis of Allocation</u>
Depreciation and Amortization:		
1	Depreciation	
2	Amortization	
3	Total	
4	Rent / Lease	
Building / Station Expense:		
5	Building and Cleaning Supplies	
6	Utilities	
7	Property Taxes	
8	Property Insurance	
9	Repairs and Maintenance	
10	Other	
11	Total	
Vehicle Expense - Ambulance Units:		
12	License / Registration	
13	Fuel	
14	General Vehicle Service and Maintenance	
15	Major Repairs	
16	Insurance - Service Vehicles	
17	Other	
18	Total	
Other Expenses:		
19	Dispatch	
20	Education / Training	
21	Uniforms and Uniform Cleaning	
22	Meals and Travel for Ambulance personnel	
23	Maintenance Contracts	
24	Minor Equipment - Not Capitalized	
25	Ambulance Supplies - Nonchargeable	
26	Other (Attach Schedule)	
27	Total	

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AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY:

HOLBROOK EMS, INC.

FOR THE PERIOD

FROM: January 1, 2013 TO: December 31, 2013

DETAIL OF CONTRACTUAL ALLOWANCES

N/A

Line No.	Name of Contracting Entity	Total Billable Runs	Gross Billing	Percent Discount	Allowance
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22	(Post Total to Page 2, Line 4)				

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BEMSTS/CON & RATES

AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY:

HOLBROOK EMS, INC.

FOR THE PERIOD

FROM: January 1, 2013 TO: December 31, 2013

SUBSCRIPTION SERVICE REVENUE AND
DIRECT SELLING EXPENSES

N/A

Line No.	Description	
1	Billings at Fully Established Rate	\$ _____
<u>Less:</u>		
2	AHCCCS Settlement	\$ _____
3	Medicare Settlement	_____
4	Subscription Service Settlement (Post to Pg 2, Line 5) ...	_____
5	Subscription Service Bad Debt	_____
6	Total	_____
<u>Plus:</u>		
7	Net Revenue from Subscription Service Runs	_____
8	Sales of Subscription Service (Post to Pg 2, Line 9)	_____
9	Other Revenue (attach schedule)	_____
10	Total Subscription Service Revenue (total of Lines 7, 8 and 9)	_____
 Direct Expenses Incurred Selling Subscription Contracts		
11	Salaries / Wages	_____
12	Payroll Taxes	_____
13	Employee Fringe Benefits	_____
14	Professional Services	_____
15	Contract Labor	_____
16	Travel	_____
17	Other General & Administrative Expenses	_____
18	Depreciation / Amortization	_____
19	Rent / Lease	_____
20	Building / Station Expense	_____
21	Transportation / Vehicles	_____
22	Other: _____ (attach schedule)	_____
23	Total Subscription Service Expenses (Post to Pg 2, Line 17)	\$ _____

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AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY:

HOLBROOK EMS, INC.

FOR THE PERIOD

FROM:

January 1, 2013

TO:

December 31, 2013

OTHER OPERATING REVENUES & EXPENSES

Line

No.

Description

Other Operating Revenues:

1	Supportive Funding - Local	(attach schedule)	\$
2	Grant Funds - State	(attach schedule)
3	Grant Funds - Federal	(attach schedule)
4	Grant Funds - Other	(attach schedule)
5	Patient Finance Charges
6	Patient Late Payment Charges
7	Interest Earned - Related Person / Organization
8	Interest Earned - Other			30
9	Gain on Sale of Operating Property
10	Other: <u>BAD DEBT RECOVERY</u>			3,605
11	Other:
12	Total Other Operating Revenues		\$	3,635
Other Operating Expenses:					
13	Loss on Sale of Operating Property
14	Other:
15	Other:
16	Total Other Operating Expenses
17	Net Other Operating Revenues and Expenses (Post to Pg 2, Line 20)		\$	3,635

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AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY: HOLBROOK EMS, INC.
 FOR THE PERIOD FROM: January 1, 2013 TO: December 31, 2013

Schedule I DETAIL OF SALARIES / WAGES Officers / Owners

Line No.	Name	Title	% of Ownership	Management	*FTE	CEP IEMT EMT	*FTE	OFFICE	*FTE	OTHER	*FTE	WAGES PAID TO OWNERS	*FTE
1	TIM HAWMAN	PRESIDENT	0%	\$ 18,000	8.7	\$		\$				\$	
2	TINA CASTILLO	VICE PRESIDENT	0%	14,400	6.9								
3	RACHEL BERGE	SECRETARY	0%	6,000	2.9								
4													
5													
6													
7	TOTAL			\$ 38,400	18.5	\$		\$				\$	

* Full-time equivalents (F.T.E.) is the sum of all hours for which employee wages were paid during the year divided by 2080

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AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY: HOLBROOK EMS, INC

FOR THE PERIOD FROM: January 1, 2013 TO: December 31, 2013

Schedule II
DETAIL of SALARIES / WAGES
Management, Ambulance Personnel, Other Personnel

Line No.	<u>Detail of Salaries / Wages - Other Than Officers / Owners</u>				
1	MANAGEMENT:				
	Certification and / or Title	Scheduled Shifts (no. of hours worked each week)	Hourly Wage	Annual Salary	\$ Per Run or Shift
	OFFICE MANAGER	48 - AVERAGE	18	NOT SALARIED	
2	AMBULANCE PERSONNEL:				
	CEP	48	\$14-15	NOT SALARIED	
	EMT	48	\$8-13	NOT SALARIED	
	1ST RESPONDER	VARIES			25 RUN/20 Shift
	BACK-UP SHIFT CEP	VARIES			30 RUN/30 Shift
	BACK-UP SHIFT EMT	VARIES			25 RUN/20 Shift
3	OTHER PERSONNEL:				

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AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY:

HOLBROOK EMS, INC.

FOR THE PERIOD

FROM: January 1, 2013

TO: December 31, 2013

Schedule III DEPRECIATION and/or RENT / LEASE EXPENSE AMBULANCE VEHICLES & ACCESSORIAL EQUIPMENT ONLY

SEE ATTACHED DEPRECIATION SCHEDULE

Line No.	A Description of Property	B Date Placed in Service	C Cost or Other Basis	D Business Use Percent	E Basis for Depreciation	F Method "straight line" Depreciation	G Recovery Period (in years)	H Depreciation Prior Years	I Current Year Depreciation	J Remaining Basis	K Rent / Lease Amounts *
1											
2											
3											
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16											
17											
18											
19											

SUBTOTAL

* Complete Description of property, date placed in service, and rent/lease amount only.

Post to Pg 13, Line 19, Column I

Post to Pg 13, Line 19, Column K

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BEMSTS/CON & RATES

AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY:

HOLBROOK EMS, INC.

FOR THE PERIOD

FROM: January 1, 2013

TO: December 31, 2013

Schedule III
DEPRECIATION and/or RENT / LEASE EXPENSE
ALL OTHER ITEMS

SEE ATTACHED DEPRECIATION SCHEDULE

Line No.	A Description of Property	B Date Placed in Service	C Cost or Other Basis	D Business Use Percent	E Basis for Depreciation	F Method "straight line" Depreciation	G Recovery Period (in years)	H Depreciation Prior Years	I Current Year Depreciation	J Remaining Basis	K Rent / Lease Amounts *
1											
2											
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17											

18	SUBTOTAL above										
19	SUBTOTAL from Page 12, Line 20										
20	SUM of Line 18 & 19										

* Complete Description of property, date placed in service, and rent/lease amount only.

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HOLBROOK EMS, INC.
DEPRECIATION SCHEDULE
DECEMBER 31, 2013

BEMSTS/CON & RATES

Description	Date	Cost	Prior	Method	Conv.	Life	Rate	Current
	Acquired		Depr.					
LAND & BLDG.								
Land	10/01/10	20,000	0					
Building	10/01/10	799,941	45,300	MACRS	MM	39	.02564	20,510
Building Improvements	07/01/11	7,196	269	MACRS	MM	39	.02564	184
Building A/C Heater	03/13/13	24,252	0	ADS	HY	10	.05000	1,213
TOTAL		851,389	45,569					21,907
VEHICLES								
03 Wheeled Coach	02/28/03	81,362	81,362	MACRS	HY	5		0
07 Toyota Sequoia	11/15/06	37,723	37,723	MACRS	HY	5		0
08 Northstar 4X4	01/28/08	128,078	120,702	MACRS	HY	5	.0576	7,376
08 Northstar 4X2	01/28/08	115,686	109,023	MACRS	HY	5	.0576	6,663
11 Northstar	11/18/11	159,014	47,704	ADS	HY	5	.2000	31,803
TOTAL		521,863	396,514					45,842
FURN. & FIXTURES								
Firmotire	09/30/07	3,671	3,178	MACRS	HY	7	.0893	328
Furniture	11/30/07	1,380	1,195	MACRS	HY	7	.0893	123
Lockers	05/28/08	1,011	785	MACRS	HY	7	.0892	90
Beds	06/24/08	2,025	1,573	MACRS	HY	7	.0892	181
Chairs	06/24/08	829	644	MACRS	HY	7	.0892	74
Recliner	08/02/08	1,412	1,097	MACRS	HY	7	.0892	126
Electric Locks	05/10/10	2,801	1,400	ADS	HY	5	.2000	560
Appliances	07/11/10	6,563	2,345	ADS	HY	7	.1428	937
Desk	07/22/10	400	143	ADS	HY	7	.1428	57
Sony TVs	08/01/10	1,744	872	ADS	HY	5	.2000	349
Table	08/08/10	1,058	378	ADS	HY	7	.1428	151
Furniture	08/09/10	3,519	1,257	ADS	HY	7	.1428	503
Furniture	08/27/10	666	238	ADS	HY	7	.1428	95
Medical Cabinet	09/04/10	1,335	477	ADS	HY	7	.1428	191
4 Televisions	09/21/10	1,396	698	ADS	HY	5	.2000	279
Blinds	11/16/10	1,999	715	ADS	HY	7	.1428	285
Mattress Set	05/09/11	2,155	462	ADS	HY	7	.1429	308
Training Tables	04/25/12	3,662	261	ADS	HY	7	.1429	523
TOTAL		37,626	17,718					5,160
EQUIPMENT								
Gurney	09/20/06	7,473	6,948	MACRS	HY	7	.0446	525
Copier	12/12/06	4,386	3,835	MACRS	HY	7	.0446	551
Surveillance Cameras	01/28/08	1,687	1,589	MACRS	HY	5	.0576	98
Medical Monitors	04/16/08	84,191	79,362	MACRS	HY	5	.0576	4,829
Computer	04/23/08	985	927	MACRS	HY	5	.0576	58
Monitor	04/23/08	1,592	1,499	MACRS	HY	5	.0576	93
Software	05/22/08	1,216	1,145	MACRS	HY	5	.0576	71
Laptops	09/03/08	8,144	7,675	MACRS	HY	5	.0576	469
Monitors	03/12/09	10,971	9,075	MACRS	HY	5	.1152	1,264
Repeater	05/06/09	1,256	1,039	MACRS	HY	5	.1152	145
IV Pump	05/22/09	1,216	1,005	MACRS	HY	5	.1152	140

Gurney	06/02/09	9,968	8,246	MACRS	HY	5	.1152	1,148
Computer	07/14/09	871	720	MACRS	HY	5	.1152	100
Gurney	08/13/09	9,968	8,246	MACRS	HY	5	.1152	1,148
Computer	09/14/09	428	354	MACRS	HY	5	.1152	49
Bluetooth 12 Lead	09/24/09	2,182	1,804	MACRS	HY	5	.1152	251
Computers	09/24/09	19,665	16,267	MACRS	HY	5	.1152	2,265
Accu Vein	02/16/10	4,800	2,400	ADS	HY	5	.2000	960
Printer	05/17/10	659	330	ADS	HY	5	.2000	132
PA System	09/10/10	3,944	1,972	ADS	HY	5	.2000	789
Weight Machine	09/13/10	500	250	ADS	HY	5	.2000	100
Computer	09/21/10	1,307	1,090	ADS	HY	3	.1667	217
Oxygen Lift	11/02/10	2,476	1,238	ADS	HY	5	.2000	495
Monitor	11/12/10	306	255	ADS	HY	3	.1667	51
Scanner	01/01/11	1,277	383	ADS	HY	5	.2000	255
Radio	08/17/11	2,749	825	ADS	HY	5	.2000	550
Nordic Track	11/09/11	1,081	324	ADS	HY	5	.2000	216
Manikin	11/10/11	4,521	1,356	ADS	HY	5	.2000	904
Projector	05/07/12	823	82	ADS	HY	5	.2000	165
Copier	10/02/12	5,198	520	ADS	HY	5	.2000	1,040
Monitor Kit	12/06/12	1,398	140	ADS	HY	5	.2000	280
Stair Chair	05/06/13	2,858	0	ADS	HY	5	.1000	286
Computer Server	11/20/13	4,149	0	ADS	HY	5	.1000	415
TOTAL		204,245	160,901					20,059
GRAND TOTAL		1,615,123	620,702					92,968

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BEMSTS/CON & RATES

AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY:

HOLBROOK EMS, INC.

FOR THE PERIOD

FROM:

January 1, 2013

TO:

December 31, 2013

**Schedule IV
DETAIL OF INTEREST**

DETAIL OF INTEREST		(1)	(2)	(3)	(4)	(5)
Line No.	Description	Interest Rate	Principal Balance		Interest Expense	
			Beginning of Period	End of Period	Related Persons or Organizations	Other
Service Vehicles & Accessorial Equipment Name of Payee:						
1	ZION'S CREDIT CORP	5.00% %	\$ 51,247	\$ 24,826	\$ 1,991	\$
2						
3						
4						
Communication Equipment Name of Payee:						
5						
6						
7						
Other Property and Equipment Name of Payee:						
8	NATIONAL BANK	6.00%	441,062	425,348	26,396	
9	PIONEER TITLE	7.00%	82,063	70,446	5,841	
10						
Working Capital Name of Payee:						
11						
12						
13						
Other Name of Payee:						
14	WELLS FARGO BANK CREDIT CARDS	11.50% %			481	
15	TOTAL		\$ 574,372	\$ 520,620	\$ 34,709	\$

Post totals of Column 4 & 5 to Pg 2, Line 16

Post totals of Column 4 & 5 to Pg 2, Line 16

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BEMSTS/CON & RATES

AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY: HOLBROOK EMS, INC.

FOR THE PERIOD FROM: January 1, 2013 TO: December 31, 2013

BALANCE SHEET Current audited financial statements may be submitted in lieu of the Balance Sheet

SEE ATTACHED

ASSETS

CURRENT ASSETS

1	Cash	\$	_____
2	Accounts Receivable		_____
3	Less: Allowance for Doubtful Accounts		_____
4	Inventory		_____
5	Prepaid Expenses		_____
6	Other Current Assets		_____
7	TOTAL CURRENT ASSETS	\$	_____
9	PROPERTY & EQUIPMENT		_____
10	Less: Accumulated Depreciation		_____
11	OTHER NON CURRENT ASSETS		_____
12	TOTAL ASSETS	\$	_____

LIABILITIES & EQUITY

CURRENT LIABILITIES

13	Accounts Payable	\$	_____
14	Current Portion of Notes Payable		_____
15	Current Portion of Long-Term Debt		_____
16	Deferred Subscription Income		_____
17	Accrued Expenses and Other		_____
18	PAYROLL LIABILITIES		_____
19			_____
20	TOTAL CURRENT LIABILITIES	\$	_____
21	NOTES PAYABLE		_____
22	LONG-TERM DEBT OTHER		_____
23	TOTAL LONG-TERM DEBT		_____

EQUITY & OTHER CREDITS

Paid-In Capital:

24	Common Stock		_____
25	Paid-In Capital in Excess of Par Value		_____
26	Contributed Capital		_____
27	Retained Earnings		_____
28	UNRESTRICTED NET ASSETS		_____
29	NET INCOME		_____
30	Fund Balance		_____
31	TOTAL EQUITY		_____
32	TOTAL LIABILITIES & EQUITY	\$	_____

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BEMSTO/CON & RATES

Holbrook EMS, Inc.
Balance Sheet
As of December 31, 2013

	Dec 31, 13
ASSETS	
Current Assets	
Checking/Savings	
National Bank Checking	10,221.15
Wells Fargo Checking	8,802.70
National Bank Savings-4735	9,553.35
Ambulance Savings-6351	15,134.65
Equipment Savings-6415	17,078.62
Petty Cash	83.44
Total Checking/Savings	60,873.91
Accounts Receivable	
Account Receivable	448,300.49
Total Accounts Receivable	448,300.49
Other Current Assets	
Allowance for Doubtful Accounts	-137,964.48
Total Other Current Assets	-137,964.48
Total Current Assets	371,209.92
Fixed Assets	
New Land	20,000.00
New Building	831,389.40
Equipment	204,244.48
Furniture & Fixtures	37,626.27
Vehicles	521,863.14
Accumulated Depreciation	-713,669.96
Total Fixed Assets	901,453.33
TOTAL ASSETS	1,272,663.25
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	446.71
Total Accounts Payable	446.71
Other Current Liabilities	
Payroll Liabilities	1,414.84
Total Other Current Liabilities	1,414.84
Total Current Liabilities	1,861.55
Long Term Liabilities	
N/P Wells Fargo	7,000.00
N/P Zions Credit Corp	24,826.04
N/P National Bank	425,347.94
N/P Pioneer Title	70,445.71
Total Long Term Liabilities	527,619.69
Total Liabilities	529,481.24
Equity	
Unrestricted Net Assets	772,501.27
Net Income	-29,319.26
Total Equity	743,182.01
TOTAL LIABILITIES & EQUITY	1,272,663.25

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AMBULANCE REVENUE AND COST REPORT

AMBULANCE SERVICE ENTITY:

HOLBROOK EMS, INC.

FOR THE PERIOD

FROM: January 1, 2013

TO: December 31, 2013

SEE ATTACHED

STATEMENT OF CASH FLOWS

The Cash Flow Statement in ONLY Required for the Projected Period

OPERATING ACTIVITIES:

1	Net (loss) Income		\$	
	<i>Adjustments to Reconcile Net Income to Net Cash</i>			
	<i>Provided by Operating Activities:</i>	Note: a increase in these accounts improves cash flow		
2	Depreciation Expense			
3	Deferred Income Tax			
4	Loss (gain) on Disposal of Property & Equipment			
	<i>(Increase) Decrease in:</i>	Note: a decrease in these accounts improves cash flow		
5	Accounts Receivable			
6	Inventories			
7	Prepaid Expenses			
	<i>Increase (Decrease) in:</i>	Note: a increase in these accounts improves cash flow		
8	Accounts Payable			
9	Accrued Expenses			
10	Deferred Subscription Income			
11	NET CASH PROVIDED (Used) BY OPERATING ACTIVITIES		\$	

INVESTING ACTIVITIES:

12	Purchases of Property & Equipment			
13	Proceeds from Disposal of Property & Equipment			
14	Purchases of Investments			
15	Proceeds from Disposal of Investments			
16	Loans Made			
17	Collections on Loans			
18	Other			
19	NET CASH PROVIDED (Used) BY INVESTING ACTIVITIES			

FINANCING ACTIVITIES:

	<i>New Borrowings:</i>			
20	Long-Term			
21	Short-Term			
	<i>Debt Reduction:</i>			
22	Long-Term			
23	Short-Term			
24	Capital Contributions			
25	Dividends Paid		\$	
26	NET CASH PROVIDED (Used) BY FINANCING ACTIVITIES			
27	NET INCREASE (Decrease) IN CASH			
28	CASH AT BEGINNING OF YEAR			
29	CASH AT END OF YEAR			

SUPPLEMENTAL DISCLOSURES:

	<i>Non-cash Investing and Financing Transactions:</i>			
30				
31				
32				
33	Interest Paid (Net of Amounts Capitalized)			
34	Income Taxes Paid		\$	

Holbrook EMS, Inc.
Statement of Cash Flows
January through December 2013

	<u>Jan - Dec 13</u>
OPERATING ACTIVITIES	
Net Income	-29,319.26
Adjustments to reconcile Net Income to net cash provided by operations:	
Account Receivable	68,631.48
Allowance for Doubtful Accounts	-84,418.64
Accounts Payable	-36,571.74
Payroll Liabilities	800.58
Net cash provided by Operating Activities	-80,877.58
INVESTING ACTIVITIES	
New Building	-24,251.92
Equipment	-7,006.79
Accumulated Depreciation	92,967.96
Net cash provided by Investing Activities	61,709.25
FINANCING ACTIVITIES	
N/P Wells Fargo	7,000.00
N/P Zions Credit Corp	-26,421.11
N/P National Bank	-15,714.10
N/P Pioneer Title	-11,617.71
Net cash provided by Financing Activities	-46,752.92
Net cash increase for period	-65,921.25
Cash at beginning of period	126,795.16
Cash at end of period	<u>60,873.91</u>

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BILLING & RATES